

Application For The Hire Of Facilities



NOADSWOOD SCHOOL

North Road, Dibden Purlieu, Southampton. SO45 4ZF. 02380 840025 facilityhire@noadswood.hants.sch.uk

The application should be sent to the school and should normally be made at least 14 days before hiring is required.

Name and address of applicant (to whom invoices & correspondence can be sent)

Postcode _____

Telephone number _____

Email _____

Name of organisation and position within organisation (if applicable)

Facilities required

Synthetic Turf Pitch (3G) Sports Hall Hall Drama Studio MUGA Multi Use Games Area – Specify Use
 Sports Field Classroom Other _____

Purpose of hire _____

Apart from organisers, is the proposed hire exclusively for;

Young persons under 18 or members of a registered youth group? YES / NO Older persons group or adult with disabilities? YES / NO

Date(s) required _____ Time from _____ to _____
(for block bookings please include the start date and finishing date) _____

Declaration (please tick boxes to confirm you have understood terms and enclosed all relevant documentation)

- 1 I enclose a copy or copies of appropriate qualifications & ****CRB/DBS Clearance**** held by the person(s) running the activities (where appropriate) in support of this application.
- 2 I agree to indemnify Noadswood School against any accidents or damage to Noadswood School property or injury to persons which may be incurred as a result of the hiring, unless caused by the negligence or breach of statutory duty of Noadswood School. Hirers should have their own insurance to cover themselves against claims for personal injury or damage to/loss of property or any negligent act by persons running the activity, their servants or agents whilst on school premises. ****PLEASE PROVIDE EVIDENCE OF YOUR INSURANCE COVER****.
- 3 I accept that an additional charge may be made in respect of damage caused to the building or school property through negligence or wilful intent.
- 4 I am over 18.
- 5 I have read and accept the school's conditions of hire, and agreed to abide by these and any special conditions communicated to me.
- 6 I confirm understanding of where the three AED's (defibrillators) are situated on site.
- 7 I am aware that Saturday bookings incur an added charge of 20% on weekday rates.
- 8 I am aware that I will be always be invoiced (usually monthly) after the period of hire.

**** Must be provided prior to commencement of booking****

Signed _____ Name in full _____ Date _____