



NOADSWOOD SCHOOL HEALTH & SAFETY

NOADSWOOD SCHOOL RISK ASSESSMENT TEMPLATE FORM NSHS/RATF-022

Classroom Risk Assessment – Science

To be completed in all instances wherever classrooms are located on site.

The risk assessment is to be carried out in accordance with the Safety Guidance Procedure NSHS/SGP 01/07 (Risk Assessment).

Site	Insert site where activity/task taking place
NOADSWOOD SCHOOL, NORTH ROAD, DIBDEN PURLIEU, HAMPSHIRE, SO45 4ZF	
Activity / Procedure	Insert name/type of activity or task being assessed
Practical activities and use of science department during Covid - 19	
Location	Insert actual location of activity or task, ie, Classroom A01
All Science Labs and offices (and other classrooms around school where appropriate)	
Assessment date	Insert date when assessment is being carried out
04.09.20	
Assessment serial number	Insert local serial/identification number for future reference



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Common hazards - Use the following list to identify hazards that are present – add site specific detail about type/location of each hazard	Control measures - Use the following list to identify controls that are required – add site specific detail about type/location of each control
❖ Sharing contaminated equipment	<ul style="list-style-type: none">❖ Equipment can be shared within year group bubbles although used glassware etc. will always require washing in hot soapy water, sterilising in Milton and then dishwashing. Equipment used for demonstration or between use by different bubbles will require meticulous cleaning if possible, or quarantining for 72 hours.❖ Microscopes eyepieces will require wiping with non-alcohol sanitiser before and after use by all classes.❖ Signs are available to label equipment as to its current status of availability for use / quarantine status.❖ Hand wash stations and non-alcohol hand sanitisers are available and their use encouraged.❖ Each practical scrutinised using CLEAPPS guidance. Practical lists annotated with additional teacher and technician notes and made available to all teachers and technicians.
❖ Sharing of PPE	<ul style="list-style-type: none">❖ Staff members to keep their own safety spectacles which should be cleaned regularly. Pupil safety spectacles to be placed in a plastic box at the end of the lesson – technicians will then sterilise using Milton before air-drying.❖ We will not generally be using aprons for pupils at the current time, unless it is safer to do so, following CLEAPPS guidance. If aprons are used they will be boxed and quarantined for 72 hours.
❖ Practical work undertaken in standard classrooms	<ul style="list-style-type: none">❖ Practical activities scrutinised for their suitability in non-lab teaching spaces following CLEAPPS guidance. Practical lists annotated indicating those that can be carried out in a non-lab teaching space.❖ In cases where class practicals are not appropriate in classrooms, teacher demonstrations might be appropriate and



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	<p>have been made accessible to teachers, following CLEAPPS guidance.</p> <ul style="list-style-type: none"> ❖ Attention must be paid to manual handling with some items due to weight or fragility. Trolleys can be provided for heavy items as necessary. ❖ Equipment must not be left unattended in classrooms. ❖ Hazardous chemicals not to be moved around school.
❖ Use of labs by non-scientists	❖ Gas, water and electricity to be left turned off. Equipment to be stored away.
❖ A14 Laboratory used across bubbles	<ul style="list-style-type: none"> ❖ Cloths and sanitiser to be made available for pupils to wipe down their desks and stools before they leave the room. ❖ Technicians to wipe down door handles, gas taps, electric sockets as required, at the end of every lesson.
❖ Laboratories used as tutor rooms	<ul style="list-style-type: none"> ❖ Cloths and sanitiser to be made available for pupils to wipe down their desks and stools after doing practical work. ❖ If pupils wish to eat their lunch in tutor rooms trays will be provided. These will be collected by the site team and cleaned.
❖ Social distancing in staff offices	<ul style="list-style-type: none"> ❖ Technician prep rooms to be used by technicians and janitors only – signs on doors to make this clear. ❖ Science staff office has been rearranged to allow for social distancing. Maximum 5 staff can now work in here. Staff made aware of new arrangement in staff meeting. Importance of ventilation through open door and window discussed. Wipes to clean down desks between use. ❖ Hand gel and soap provided in kitchen area.
❖ Sharing of staff equipment	<ul style="list-style-type: none"> ❖ Staff provided with own set of pens and board wipes to use to prevent sharing.

Identify additional hazards	Record all other hazards that are specific to this task



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- 1) Teachers breaking 2m rule to assist with pupil welfare situation (e.g. pupil injury during practical):
- ❖ Each lab provided with emergency PPE labelled and in box, to be use in an emergency if teacher needs to assist with pupil in case of emergency during practical.
 - ❖ Teachers all informed of procedure at staff meeting,

Identify people at risk	Circle boxes where persons may be affected by hazards (red to signify circle)	
Employees	YES	NO
Visitors	YES	NO
Contractors	YES	NO
Vulnerable persons	YES	NO
Pupils	YES	NO

Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Additional control measures	List any additional control measures that are required

Remaining level of risk	Consider level of risk following use of control measures
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LFA	LFA	04.09.20
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Risk assessment reviews	Set future review dates & sign/comment upon completion
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Review date	Reviewed by	Reviewer signature	Remarks