

Careers – Provider Access Policy Statement

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1. Aims

This policy statement aims to set out our Noadswood's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 11 at Noadswood are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, the careers fayre, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact [Helen Loveday], [Assistant Headteacher].

Telephone: [02380 840025]

Email: [hloveday@noadswood.hants.sch.uk]

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table outlines examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Event for university technical colleges (UTCs)	National Careers Week	Careers workshop
YEAR 9	Assembly and tutor group opportunities - employability skills	Key Stage 4 options event National Careers Week	
YEAR 10	Assembly and tutor group opportunities - employability skills	National Careers Week Networking event with providers and employers Work experience preparation sessions	Work experience
YEAR 11	Assembly on opportunities at 16 Event for UTCs	National Careers Week Post-16 evening Post-16 taster sessions Apprenticeships – support with applications	Southampton Young Adults Employment Hub – Next Steps Day

Please speak to our Assistant Headteacher, Helen Loveday to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

When granting or refusing access, Safeguarding and Health and Safety will be considered;

Safeguarding – if the named DSL (Helen Loveday – Assistant Headteacher) deems it is not safe or appropriate to grant access.

Health and Safety – the provider must adhere to all Health and Safety requirements as set out by Noadswood.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy. Noadswood will deny access to any who cannot adhere to these policies.

4.5 Premises and facilities

When any visits have been agreed and confirmed, Noadswood will provide the appropriate facilities for each visit including any equipment requested by the provider, where it is available. Sessions can be held in different venues depending on the number of students and the provider. The majority of visits will take place in the main hall and can be delivered to whole Year Group cohorts. We will also use classrooms for smaller group presentations. We can work with providers to copy and provide resources. Providers are most welcome to leave prospectuses and other materials for students to read.

5. Links to other policies

- Safeguarding/child protection policy
- Careers policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Tracy Gates / Helen Loveday.

This policy will be reviewed annually by Assistant Headteacher Helen Loveday.] At every review, the policy will be approved by the governing board.