



HOT DRINKS SAFETY AGREEMENT

Noadswood School understands that pupils and staff enjoy hot drinks whilst they are on school premises, and is aware of the benefits associated with hot drinks; however, pupils and staff are required to take precautionary measures, in order to mitigate the risks associated with hot drinks. More than 50 percent of children who visit accident and emergency do so because of burns or scalds. It is important to remember that hot drinks can remain dangerously hot for over 15 minutes after they have been made. The following rules and procedures are to be followed by all pupils and staff who consume hot drinks on the school premises.

STAFF

- Hot drinks which are carried in an area where pupils are present must be securely covered.
- Open mugs may only be used in designated area, such as the staff room and offices, where pupils are not present.
- Open mugs may only be used in non-designated areas outside of normal school hours, when pupils are not present.
- Hot drinks may be consumed when staff are supervising pupils during break times, provided the drink is securely covered.
- Hot drinks must never be left unattended in any location where pupils may be present.
- All hot drinks must be securely covered when they are being transported.
- Staff will not give pupils hot drinks, with the exception of kitchen staff selling hot drinks to pupils in the canteen.

PUPILS

- Pupils are only permitted to consume hot drinks which have a sealed lid.
- Pupils are never given hot drinks by members of staff outside of the designated areas.