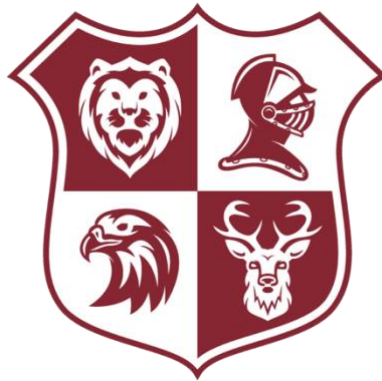


## Separated Parents Protocol



<b>STATUTORY / NON-STATUTORY</b>	<b>NON-STATUTORY</b>
<b>MEMBER OF STAFF RESPONSIBLE</b>	<b>AHT (DCr)</b>
<b>DATE APPROVED BY Head/SLT</b>	<b>March 2022</b>
<b>GOVERNING BODY OR COMMITTEE RESPONSIBLE</b>	<b>GP</b>
<b>DATE OF FULL GOVERNING BODY APPROVAL</b>	<b>N/A</b>
<b>REVISION DUE DATE</b>	<b>March 2024</b>

## **Separated Parents Protocol**

### **Guidance for parents of Noadswood School Pupils**

**In families where a pupil's parents are separated, we recognise that this can be a difficult situation and our main aim is not to put any additional stress on the pupil concerned. The pupil is our main priority and we hope parents will make every effort to recognise this and support us and their child.**

We therefore request that parents respect the following guidance. The guidance will apply unless there are court orders in place stating otherwise (and we will need to see copies of such orders), or the whereabouts of one parent is unknown. Parents and partners may need to check on who has legal responsibility. For more information about sharing pupil data please refer to Data Collection Guidance on the School Website.

The school will always encourage parents to engage in their child's education.

#### **The School will:**

- Send formal documentation, such as reports, to both parents with parental responsibility if requested;
- Send routine school information, such as school trips, to the parent with whom the child lives. In the case of shared access, the parent with whom the child lives for the majority of the time;
- Make available online access to the parent portal for Frog;
- Encourage pupils to be organised in terms of having homework etc in the right location to bring into school;
- Not facilitate contact arrangements for a separated parent. If a parent wishes for such arrangements they must do so with the other parent or obtain a 'Contact Order' through a solicitor;
- Not be able to prevent a child from being collected from school by a guardian with parental responsibility if the child is happy to go;
- Not accept or pass on messages, gifts or cards for a student on behalf of a parent;
- Need to be informed, through the Data Collection sheet, as to the people we may call in the event of an accident or emergency, who is able to give messages to the school regarding the child's welfare such as a change in travel arrangements or collection for medical appointments. These may include other family members or partners of a parent and will be called in the order of priority given to us.
- Not act as a line of communication between parents who are in conflict regarding their child's education;
- Only accept one request for an appointment at Parent's Evenings, unless an arrangement is made directly with the school. It is preferable for teachers to discuss the child once per Parent's Evening. We hope parents can make amicable arrangements to accommodate this.