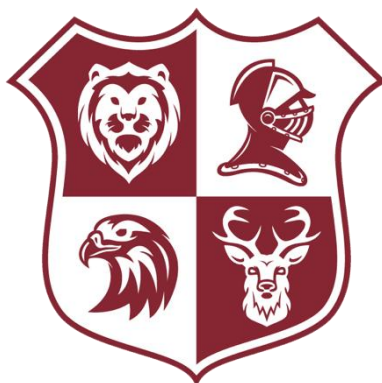


Admissions Policy 2027-28



STATUTORY / NON STATUTORY	STATUTORY
MEMBER OF STAFF RESPONSIBLE	CFOO
DATE APPROVED BY SLT	NOVEMBER 2025
TRUST BOARD OR COMMITTEE	TRUST BOARD
DATE OF APPROVAL	6 NOVEMBER 2025
REVISION DATE DUE	AUTUMN 2026

Admission Policy for Noadswood School 2027-2028

1. Aims

This policy will be used during the academic year 2027-2028 for allocating places in the main admission round for entry to Year 7 in September 2027. It will also apply to in-year admissions during 2027-28.

Noadswood School is an Academy. The Academy Trust is the admission authority for the school. The admission criteria are determined by the Academy Trust, after statutory consultations.

The guiding principles of the school admissions policy are that each school should serve its local community; that siblings, as far as possible, can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair and objective and complies with all relevant legislation.

2. Legislation and statutory requirements

This policy is based on the following advice from the Department for Education (DfE):

- [School Admissions Code 2021](#)
- [School Admission Appeals Code](#)

As an academy, the school is required by its funding agreement to comply with these codes, and with the law relating to admissions as set out in the [School Standards and Framework Act 1998](#).

This policy complies with our funding agreement and articles of association.

3. How to apply

For applications in the normal admissions round* you should use the online application form provided by Hampshire County Council via their Admissions Portal: [School admissions | Education and learning | Hampshire County Council](#)

You will receive an offer for a school place directly from the local authority.

**The normal admissions round is the period during which parents can apply for state-funded school places at the school's normal point of entry – Year 7.*

4. Published Admission Number (PAN)

The school has a published admission number (PAN)¹ for entry to Year 7. The school will admit this number if there are enough applications. Where fewer applications than the published admission number are received, places will be offered to all those who have applied. For 2027/2028, the PAN number for Noadswood is **210**.

5. Admissions Process

The County Council will consider first all those applications received by the published deadline of midnight on 31 October 2026. Notifications to parents offering a secondary school place will be sent by the County Council on Monday 1st March 2027.

Applications made after midnight on 31 October 2026 will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

5.1 Pupils with an Education, Health and Care Plan

Any child with an Education, Health and Care Plan naming the school will be admitted if, when considering the detail within the EHCP, we are able to meet the needs of that child.

5.2 Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

- a. Looked after children or children who were previously looked after (*see definition i*).
- b. Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant

¹ The PAN applies to the relevant year* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other.

c. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

d. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [See 6 for additional children who may be considered under this criterion.]

e. Other children living **in** the catchment area of the school.

f. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].

g. Children living **out** of the catchment area who at the time of application are on the roll of a linked junior or primary school.

h. Other children.

5.3 Children of UK service personnel and crown servants

Families of UK service personnel with a confirmed posting, or crown servants returning from overseas, will be allocated a place in advance of the family arriving in the area, provided a place is available and the application is accompanied by an official letter that declares a relocation date.

We will use the address at which the child will live when applying our oversubscription criteria, provided the parents provide some evidence of their intended address. Alternatively, the unit or quartering address will be used as the child's home address

when considering the application against the oversubscription criteria, where this is requested by a parent.

6. In-year admissions

Parents can apply for a place for their child at any time outside the normal admissions round. As is the case in the normal admissions round, any child with an Education, Health and Care Plan naming the school will be admitted if, when considering the detail within the EHCP, we are able to meet the needs of that child.

Likewise, if there are spaces available in the year group you are applying for, your child will be offered a place. Admissions will normally be agreed up to the published admission number for the relevant age group. Admission to other age groups will not be refused on the grounds that the PAN has already been reached however, admission may be refused where the admission of another child would prejudice the provision of efficient education or efficient use of resources. If the relevant year group total is full, the child will be only offered a place if there are very exceptional circumstances and if the trustees decide that the education of students in that year group will not be detrimentally affected by the admission of an extra student. Parents will have 14 days to accept the offer of a school place.

If there are no spaces available at the time of your application, your child's name will be added to the waiting list for the relevant year group. When a space becomes available, it will be filled by 1 of the students on the waiting list in accordance with the oversubscription criteria listed in section 5.2 of this policy. Priority will not be given to children on the basis that they have been on the waiting list the longest.

Parents/carers can apply for a school place via the in-year transfer application which can be found here:

[Applying for a school place in-year | Education and learning | Hampshire County Council \(hants.gov.uk\)](https://hants.gov.uk/education-learning/apply-for-a-school-place-in-year)

Parents will be notified of the outcome of their in-year application in writing within 15 school days.

Failure to accept a place offered at the school within the 14 days previously specified may also lead to the withdrawal of that offer.

7. Appeals

If your child's application for a place at the school is unsuccessful, you will be informed why admission was refused and given information about the process for hearing appeals. If you wish to appeal, you must set out the grounds for your appeal in writing

within 21 days of notification (*on-time and in-year applications only, for late applications in the normal admission round, please see the appeals timetable for the appeal timeline*) that the application was refused and send it to the following address:

clerk@noadswood.hants.sch.uk or by post:

Noadswood School
North Road
Dibden Purlieu
Hampshire
SO45 4ZF

You can find details of the school's appeals timetable on the following webpage:

[Admission policy | Noadswood school](#)

Appeals will be heard by an independent appeal panel.

Definitions

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked children are those who were looked after but immediately after being looked after became subject to an adoption order, child arrangements order or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). Previously looked after children also includes those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or

ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website. A catchment area refers to

"A geographical area, from which children may be afforded priority for admission to a particular school".

www.hants.gov.uk/educationandlearning/findaschool.

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adoptive brother or sister are living at separate addresses. Criteria 4 and 6 include children who at the time of application have a sibling for whom the offer of a place at the preferred school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school. To identify the child's catchment school please visit <https://maps.hants.gov.uk/SchoolCatchmentAreaFinder/>. Note that some addresses are in catchment for more than one school and in this case, 'displaced' refers to a child who was refused a place at any of their catchment schools.

(vii) Linked primary schools are Hythe Primary School, Orchard Junior School, Waterside Primary School and Wildground Junior School

Tie-Breaker

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place.

Additional Information

Permanent Address

The permanent residence of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time. Where a child's time is evenly divided between the parents, parents must agree which address they would like to be considered for the purposes of the application. In the event of a dispute, in the absence of a relevant court order, the admission authority will make a judgement about which address applies, taking into account the address registered with the child's current school, nursery, preschool or childminder, the address registered for child benefit and the address registered with the child's GP.

Multiple births

Where a twin or child from a multiple birth is admitted to a school under this policy then any further twin or child of the same multiple birth will be admitted, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

Waiting lists

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year 7, the waiting list will be maintained centrally by the local authority until 31 August 2026. At all other times, and for other year groups, waiting lists will be operated by school.

Any places that become available will be offered to the child at the top of the list on the day the place became available. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year 7, the waiting list will remain open until 31 August 2027, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

Legislation

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in September 2021).